



BOARD OF DIRECTORS

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Bill Oldham

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Debra Sommerfield

Sent and Posted on October 23, 2016

10-DAY NOTICE OF MEETING AND AGENDA

Lake County Winegrape Commission

Board Meeting

Tuesday, November 1, 2016, 3:00 p.m.
Lake County Winegrape Commission Office
3865 Main Street, Kelseyville, CA 95451

- 1. Call to Order: Roll Call, Establish Quorum**
- 2. Approval of Minutes from Previous Meeting(s):** September 27, 2016
- 3. Public Comment** Any member of the public may speak on any item for up to five minutes
- 4. Research/Education Committee Report** (*B. Zoller, Committee Chair*)
 - Update on Master Vigneron Academy 2016 and graduation to be held November 5 (*P. Zellman*)
- 5. Marketing Committee Report** (*B. Brunetti, Committee Chair*)
 - Update on upcoming events, grant activities, Sauvignon Blanc campaign, and other activities
- 6. Community Relations/Industry Affairs Committee Report** (*B. Merrilees, Committee Chair*)
 - Discussion of possible application to establish American Viticultural Area for Upper Lake region
 - Updates on California Association of Winegrape Growers, Lake County Winery Association
- 7. Finance Committee Report** (*B. Sears, Committee Chair*)
 - Review and approve Q1 FY 2016-17 financials
- 8. Administrative Report** (*D. Sommerfield, President*)
 - Review and consideration of proposed employee handbook prepared by Counsel Jill England
 - Continued discussion re: insurance
- 9. Executive Committee Report** (*J. Walters, Committee Chair*)
 - Consideration of proposed resolution establishing retirement plan and signature authorization for associated plan and trust documents
- 10. Board Member Communications and Correspondence**
- 11. Upcoming Meetings:** Scheduling and agenda items
- 12. Adjourn**

All agenda items are subject to discussion and possible action. Requests for more information, or to make a request regarding a disability-related modification or accommodation for the meeting, please contact Susan Peters at (707)279-2633, ext. 301, or via email at: susanp@lakecountywinegrape.org Requests for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. This notice and agenda is available on the Internet at: www.lakecountywinegrape.org